

Purpose

- To provide relevant personnel with clear guidelines as to when and why a session may be cancelled.

Objectives

- To inform the students and other relevant personnel in a timely manner that training has been cancelled.
- To meet duty of care requirements relating to the health and wellbeing of CBS personnel, students and their dogs.
- To allow training to occur in an environment that is as safe as possible and conducive to learning.

Definitions

Head instructor (HI)

A position within CBS responsible for ensuring the smooth operation and high-quality delivery of the CBS program.

Assistant head instructor (AHI)

A position within CBS responsible for supporting the Head Instructor with the smooth operation and high-quality delivery of the CBS program.

Committee

Comprises: President, Vice President, Secretary, Treasurer, Head Instructor, Assistant Head Instructor, Senior Volunteer Trainer, Volunteer Coordinator.

Relevant personnel

All of CBS's officers, volunteers, and invitees.

Student

A person who has enrolled to attend training sessions with their dog. More than one person may accompany a dog to lessons.

Policy

Training will be cancelled in hot weather when the forecast temperature as reported by Adelaide Weatherzone will be 33c or higher at 6pm on training nights.

Policy Approval

Approved by CBS Members 23 August 2022

Authorised by CBS President

Authorisation date 23 August 2022

Review date August 2024

In wet and inclement weather the decision to cancel will be guided by, the presence of rainfall, its density and expected duration, the presence or likelihood of thunderstorms and the presence and strength of strong winds.

Procedure

Committee members, in particular the Head Instructor and the Assistant Head Instructor will observe and monitor weather conditions on days when cancellation may be required.

In order to cancel a training session due to inclement weather, two committee members must be in agreement.

Should there be a dispute about the decision, the President will have the deciding vote.

The decision to cancel a session must be made before 5pm.

Once the decision to cancel has been made, the information will be relayed to relevant personnel and students in the following ways.

- A post will be made on both the Volunteers of CBS and public CBS Facebook pages.
- Instructors will be requested to email or SMS their class to inform the students of the cancellation. A call to instructors to send the emails will be made on the CBS Volunteers page.
- A text will be sent to all relevant persons via CBS.